

Contacting Manulife Bank

To learn more about our products or the services available on your account, contact us at:

Telephone:
1-877-765-2265

Fax:
1-877-565-2265

Email:
manulife_bank@manulife.com

Website:
manulifebank.ca

Mail:
Manulife Bank of Canada
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North, Waterloo, ON N2J 4C6

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**For more information,
please visit manulifebank.ca**



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Transaction services

You have several convenient ways to access your account:

Online banking

Self serve online by signing into your account at manulifebank.ca.

Telephone banking

Easily access your account by phone. You can reach our telephone banking service by calling 1-877-765-2265.

Mobile banking

Use our mobile banking app to bank – anytime, anywhere. Manulife Bank Mobile is available for most Apple® and Android™ smartphones and tablets.

Business Advantage Account

- Direct deposit
- Fund transfer
- Mobile deposit
- *Interac*® e-Transfers into account
- RBC Royal Bank deposit slips



Deposits

Earn a high rate of interest

Expenses

Access your money when you need it

- Cheques, bill payments, pre-authorized payments
- *Interac*® e-Transfers account
- Fund transfer



Manulife Bank Services and Fees Guide – Business Accounts

Welcome to Manulife Bank! We've made everyday banking easy with the combined chequing and savings account that gives you high interest on your business' excess cash as well as easy access to your money when you need it!



Manulife bank service charges

Effective May 14, 2018

These charges are applicable to Canadian and U.S. dollar business deposit accounts. Not all services are available for U.S. dollar accounts. Refer to your account operating agreement for services available on your account.

Daily banking transactions

Deposits

Fund transfer.....	no charge
Direct deposit.....	no charge
Mobile deposit.....	no charge
Mail in cheque.....	no charge
<i>Interac</i> ® e-Transfer.....	no charge

Withdrawals

Fund transfer.....	no charge
Cheque.....	\$1.50
Pre-authorized payment.....	no charge
Bill payment.....	\$1.00
<i>Interac</i> ® e-Transfer.....	\$1.00

Other services

Wire transfers – Canadian, US or International

(charges from the other financial institution may also apply)

\$10,000 or less.....	\$30.00
\$10,001 - \$50,000.....	\$50.00
\$50,001+.....	\$65.00
Incoming wire transfer.....	\$15.00

RBC Royal Bank deposit slips..... no charge

Statements

Statements (monthly or semi-annual)*.....	no charge
Paper semi-annual statements*.....	no charge
Paper monthly statements.....	\$2.00/month
Duplicate statement (mailed)	
if statement is less than 1 year old.....	\$5.00
if statement is 1 year old or more.....	\$10.00

*Semi-annual frequency is only available for \$US Business Advantage Account.

Overdraft interest

(calculated on daily closing balance, charged monthly)..... 21% / yr

Non-Sufficient Funds (NSF) item processing

If payment is returned.....	\$45.00
If payment is made (plus overdraft interest on amount that is in overdraft).....	\$5.00
Fund transfer from one account to another to cover the NSF amount.....	\$5.00

Invalid cheque deposited

(e.g. stale dated cheque).....	\$7.00
Stop payment.....	\$10.00
Official cheques (in lieu of certified cheque).....	\$10.00
Outgoing cheque collection.....	\$50.00

Personalized cheques

You can order cheques in quantities of 50. Ordering and pricing is available through online and mobile banking. You can also print personalized void cheques through online banking.

Non-MICR (magnetic ink character recognition encoded cheque)

(e.g. photocopy)..... \$10.00

Foreign funds

To process a cheque written in foreign currency to your Canadian dollar account (excluding travellers' cheques).....	\$10.00
Returned foreign deposit.....	\$10.00

Searches / Notices

Bill payment tracing service.....	\$15.00
Bill payment investigation / refund.....	\$15.00
Search and photocopy an item processed within the last 90 days.....	\$5.00
more than 90 days ago.....	min of \$15, or \$35/hr
Detailed recap of account transactions....	min of \$15, or \$35/hr
Confirmation of account letter.....	min of \$15, or \$35/hr
Audit confirmation letter.....	min of \$15, or \$35/hr

Courier charges

Standard courier charge..... \$10.00 per mail item (e.g. official cheque, account statement, etc.)

Dormant accounts with balances below \$100

If your account is acknowledged within 60 days of 2, 5 and 9-year notice..... no charge
If your account is not acknowledged within 60 days of 2, 5 and 9-year notice..... \$20.00

Notes

- Fees are subject to change with at least 30 days of prior written notice.
- All fees are presented on a per item basis, unless otherwise stated.
- Fees are in the currency of your account and are automatically charged to your account.

Interest payments

Interest is calculated on your daily closing balance and paid to your account monthly. Interest is payable in the currency of your account. Visit manulifebank.ca for current rates.

Processing transactions

Depending on your transaction, processing times may vary. We may put the amount of your transaction on hold for a certain period in accordance with our hold funds policy. This allows us to verify that the funds are available from the account at the other financial institution. Make sure you allow sufficient time for your transactions to be processed.

You can log into online or mobile banking at any time to view any amounts that may be on hold.

Security and privacy

The security and privacy of your personal information is important to us. Your password to our online, mobile and telephone banking services is the key to your personal information and should be kept private. For more information about online security and our commitment to privacy, visit manulifebank.ca or contact us to request a copy of the Manulife Bank Privacy Policy.

Transaction	Hold period (business days)
Cheque or electronic fund transfer of \$1,500 or less, drawn on another Canadian financial institution	2 – 5 days
Cheque or electronic fund transfer greater than \$1,500, drawn on another Canadian financial institution	2 – 8 days
Cheque or other instrument drawn on a U.S. financial institution	15 – 30 days
Cheque or other instrument drawn on a foreign financial institution, excluding the U.S.	30 – 45 days

For complete details about our hold funds policy, how we process certain transactions and the types of services available on your account, refer to your account operating agreement.